HOW TO SUBMIT AN ENTRY FORM

- 1. Several weeks in advance of your tournament you will receive a fillable PDF entry form from the Sport Committee
- 2. Download and save the fillable PDF to your desktop/laptop computer (rather than mobile device)—the header is already supplied, as is the file name, so please do not change those—open the saved PDF and fill in the requested information for your tournament
- 3. In the EVENT INFORMATION area, please provide:
 - 1. Name and e-mail address of the Tournament Director
 - 2. Whether lunch is available for purchase (check yes or no) and the purchase price if available
 - 3. Any local hotel information if applicable
 - 4. Any other information you feel would be helpful to your guests
- 4. After you complete filling in the requested information (everything except the names of the players), attach it to an e-mail and return to the National Sport Director at tournament@usapetangue.org
- 5. Medals: in the body of the e-mail, please provide:
 - 1. The address where you would like the tournament medals shipped
 - 2. Note: we are unable to ship to a PO Box, so an office or residential address must be provided
 - 3. Expect your medals to arrive approximately two weeks before the event
- 6. If you have any questions, please e-mail: tournament@usapetanque.org